

**October 01, 2025**

**Addendum No. 01**

**File Reference Number: RFP 2025 075**

**Title: Upgrade of RIP Track and Adjacent Facilities**

**RE: Clarifications/Questions**

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Please refer to the following information/clarification:

**Item 1:** The RFP has outlined a requirement for the bidders to have a dedicated site health and safety coordinator and quality coordinator. Is it ONTC's expectation that these key individuals have a full-time site presence throughout the course of the project?

**Answer:** Yes. Please find below the details:

- **Health & Safety Coordinator:** This role does not require to be on site full-time. ONTC expects the H&S Coordinator to conduct regular site visits (bi-weekly preferred) and provide a written safety compliance report following each visit for ONTC's review. Additional site attendance may be required during critical or high-risk activities.
- **Quality Coordinator:** Given the technical requirements and importance of quality assurance, ONTC expects the Quality Coordinator to maintain a minimum 50% site presence throughout the project. Responsibilities include but not limited to:
  - i. Conducting regular inspections of workmanship and construction activities.
  - ii. Verifying adherence to specifications and project quality standards.
  - iii. Managing inspection and testing schedules.
  - iv. Maintaining records, schedules, and quality documentation.
  - v. Working closely with ONTC's Project Manager to monitor progress and resolve deficiencies.
  - vi. Reporting regularly to ONTC, both formally and informally, on quality performance.
  - vii. In addition, where fabrication or specialized testing is required, ONTC reserves the right to engage a third-party testing firm to supplement quality assurance.

**Item 2:** Should all bidders carry the cost for these roles in the base bid?

**Answer:** Yes.

**Item 3:** Does ONTC require specific certifications or minimum experience levels for these positions (e.g., CRSP, NCSO, C.E.T., or years of rail/industrial project experience)? Or will ONTC evaluate proposed candidates based on overall suitability and demonstrated past performance on resume?

**Answer:** ONTC requires that both the Health & Safety Coordinator and the Quality Coordinator demonstrate a minimum of 3–5 years of direct, relevant experience in their respective roles. Candidates must show:

- A proven track record in managing H&S compliance or Quality Assurance/Quality Control (QA/QC) on industrial or rail-related projects.
- Adequate technical knowledge and familiarity with applicable codes, standards, and best practices.
- Certifications such as CRSP, NCSO, or C.E.T. will be considered assets, but experience, demonstrated performance, and suitability will be primary evaluation criteria.

**Item 4:** Dual Role: Would ONTC permit the same individual to fulfill both the Health & Safety Coordinator and Quality Coordinator roles, provided they hold appropriate qualifications and experience, or does ONTC expect two separate personnel for evaluation and execution purposes?

**Answer:** No, ONTC requires two separate individuals to fulfill the Health & Safety Coordinator and Quality Coordinator roles. Given the scope and importance of each discipline, they are not to be combined into a dual role.

**Item 5:** Does ONTC have any specific or special shutdown period for the wheel shop, RIP area, or other associated operations planned over the course of the proposed construction project that bidders could include as part of their schedule and project planning activities?

**Answer:** ONTC does not have any pre-planned or extended shutdown periods for the RIP area, wheel shop, or associated operations during the construction period. The expectation is that the contractor will coordinate construction activities with ONTC operations to ensure minimal or no disruption to ongoing work.

**Item 6:** The RFP documents identify that contaminated soils are present on site. Note 22 of the Civil and Drainage General Notes indicates that the contractor is to proceed with mitigation measures per ONTC procedures; however, the procedures are not provided as part of the RFP documents. Please confirm disposal requirements.

**Answer:** Contractors are to follow ONTC's DIV-01\_013543 Environmental Procedure for the management of excess soil provided within the RFP at Part 3 – Schedule 3-A-2 – Technical Specifications.

**Item 7:** Will sealed Issued for Tender (IFT) drawings be provided to bidders during the tender period, or will sealed drawings only be issued as Issued for Construction (IFC) after contract award?

**Answer:** Sealed IFT drawings will be issued through Addenda during the tender period. These will be available by the first week of October.

**Item 8:** Note 2 (civil trenching, grading, and excavation) of Civil drawing H375313-1000-220-251-0001 references drawing H375313-1000-220-260-0004 for backfill, bedding, and cover requirements. This referenced drawing was not provided in the RFP set. Please provide trenching, backfill, and material specifications for all grades and earthworks.

**Answer:** It's on the Civil Binder Drawing Set. However, the particular drawing H375313-1000-220-260-0004 has been attached at the end of this Addendum for your reference.

**Item 9:** Given the critical nature of the information contained within the soil and groundwater reports, and the current projected issuance date, would ONTC provide an extension to the RFP submission deadline?

**Answer:** Please be advised that the submission deadline for this RFP has been revised to **Friday, October 17, 2025 at 2:00:00 p.m.**

The below noted RFP Documents have been revised and sections affected are noted below. The revised RFP sections supersede all previous RFP Document versions for the said documents.

#### **Part 4 – Form of Proposal**

<b>Delete Document</b>	<b>Replace with Revised Document</b>
Proposal Form 10 – Schedule & Proposed Approach	Proposal Form 10 – Schedule & Proposed Approach_Rev.01

This Addendum hereby forms part of the RFP.

Regards,

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