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July 11, 2025

Addendum No. 04

File Reference Number: RFP 2025 026

Title: North Bay Motor Coach Services Parking Lot Upgrades

RE: Clarifications/Questions

CLARIFICATIONS/QUESTIONS

Item 1: Please be advised that ONTC has amended Part 2 – Schedule 2-A – RFP Data Sheet – Evaluation Criteria to reflect the total of 100 points.

Kindly replace the original Part 2 – Schedule 2-A – RFP Data Sheet – Evaluation Criteria of the RFP Package with the updated version attached to this Addendum.

This Addendum hereby forms part of the RFP.

Regards,

Brinda Ranpura
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**PART 2 - REQUEST FOR PROPOSALS
SUMMARY OF REQUIREMENTS
SCHEDULE 2-A *cont'd*
RFP DATA SHEET**

RFP 2025 026 North Bay Motor Coach Services Parking Lot Upgrades		
Procedure of Selection <i>cont'd</i>		
Evaluation General Procedure	Respondents must score a <u>minimum of 50%</u> for both Experience and Qualifications and Schedule and Proposed Approach to qualify for shortlist consideration. Respondents who fail to score a minimum of 50% in each of these categories may be disqualified from the RFP Process.	
Evaluation Criteria	Description	Weight
	<p>Price ONTC will use the following to calculate the initial score for price:</p> <p>Lowest price of all Proposals / price of Respondent x 50 = Score</p> <p><u><i>This information shall be provided under Proposal Form 1-A Schedule of Prices</i></u></p> <p><i>ONTC reserves the right in its sole discretion to consider the best overall value when evaluating price and adjust the score accordingly. If Ontario Northland, in its sole discretion, is of the opinion that the Respondent has submitted a price that is too low to adequately complete the scope of work, then ONTC reserves the right not to use that price as the "Lowers price of all Proposals".</i></p>	50
Evaluation Criteria	<p>Experience and Qualifications ONTC will assess Respondents' experience and qualifications using the information supplied in Part 4 of this RFP. The following sub-weights will apply:</p> <ul style="list-style-type: none"> Resumes of Key Personnel – Must include Project Manager, Site Supervisor and Health & Safety Site Coordinator (Including Subcontractor(s) if any) among other team members - 7 points <p><u><i>This information must be provided under Proposal Form 12 List of Key Personnel</i></u></p> <ul style="list-style-type: none"> Company Profile (Including Subcontractor(s) if any) – 2 points Project Profile 1 to 3, inclusive – 6 points (2 Points Each) <p><u><i>This information shall be provided under Proposal Form 14 Contractor's Qualification Statement</i></u></p> <p><i>ONTC may or may not contact references as part of the evaluation and may use this information as part of this score.</i></p>	15

**PART 2 - REQUEST FOR PROPOSALS
SUMMARY OF REQUIREMENTS
SCHEDULE 2-A *cont'd*
RFP DATA SHEET**

RFP 2025 026 North Bay Motor Coach Services Parking Lot Upgrades		
Procedure of Selection <i>cont'd</i>		
Evaluation Criteria	Description	Weight
	<p>Schedule and Proposed Approach ONTC will assess the Respondent's Schedule and Proposed Approach based on the following:</p> <ul style="list-style-type: none"> The Respondent has provided the schedule in Gantt Chart format and are the milestone dates aligned with the phased completion dates for the Project - 4 points Has the critical path been identified? - 1 point The Respondent shall provide a detailed written narrative outlining their proposed approach, including a written narrative on task specific timeline. – 10 Points The Respondent must provide a written detailed narrative and demonstrate that both the proposed schedule and approach are logical and achievable. Additionally, the Respondent must demonstrate that, in consideration of Supply Chain Security, both project phases will be completed on time, with the final project completion no later than September 15, 2026 - 5 points <p><u><i>This information must be provided under Proposal Form 10 - Schedule and Proposed Approach</i></u></p>	20
	<p>Environmental and Sustainability</p> <ul style="list-style-type: none"> Provide a written detailed narrative on evidence of compliance to Ontario's environmental requirements and environmental procedure including Waste Management Plan - 3 points Provide a copy of the most recent version of your Health, Safety, and Environmental Protection Policy – 3 Points The Respondent shall provide a written detailed narrative and describe how it will mitigate and monitor species at risk- 4 Points <p><u><i>This information must be provided under Proposal Form 7 - Health, Environment and Safety</i></u></p>	10

**PART 2 - REQUEST FOR PROPOSALS
 SUMMARY OF REQUIREMENTS
 SCHEDULE 2-A *cont'd*
 RFP DATA SHEET**

RFP 2025 026 North Bay Motor Coach Services Parking Lot Upgrades		
Procedure of Selection <i>cont'd</i>		
Evaluation Criteria	Description	Weight
	Local Benefit <ul style="list-style-type: none"> The Respondent shall describe how and when it will use Ontario's local workforce, local vendors, local manufacturers, local contractors, and local apprentices/trainees to achieve the project goals and provide the requested services. Please list any local subcontractors or suppliers being used for the successful completion of this project <p><u><i>This information must be provided under Proposal Form 14 - Contractor's Qualification Statement</i></u></p>	5
	Total	100