

May 21, 2025

Addendum No. 02

File Reference Number: RFP 2025 028

Title: North Bay Yard Office Envelope, Electrical and HVAC Upgrade

RE: Clarifications/Questions

Please refer to the following information/clarification:

Item 1: Please specify the manufacturer of the transformer

Answer: ONTC advises that the transformer manufacturers are equal to: Eaton, Schneider Electric, Canada Transformer or Wesco Canada. The transformer shall be Nema 4X rated, 150kVA @ 480/208V.

Item 2: Can cable and conduit be buried without concrete duct bank?

Answer: ONTC advises that the proposed cables and conduit are encased in concrete duct bank. Respondents may submit alternate pricing for installation without concrete duct bank. The approved cables TECK90 or equal shall be buried 900mm deep.

Item 3: Can we use Retrofit Electrical Panels to upgrade Panels A and B?

Answer: ONTC advises that yes, approved Retrofit Electrical Panels are acceptable. The intent is for the respondents to include in their pricing all labor and materials required to complete the upgrades of the panels. Nothing extra is permitted unless approved by the ONTC.

Item 4: Part 3 - RFP Specifications - Schedule 3-A-3 Issue for Tender Drawings - ONTC Yard Office - Northshore Engineering & Drafting - Drawing No. A6.0

We are looking for some clarification for the windows on the ONTC Yard Office Tender. In the drawing it states an aluminum frame for the windows but in the window notes it states "all windows to be Duxton 328 Fixed" which are fiberglass windows. Can you please clarify the type of window for the project?

Answer: ONTC advises that this is a typo on the window schedule. We note that the window specification documents are spec aluminum frames. The existing window frames for all windows at the yard office are fiberglass however, aluminum frames will be required for the replacement windows as this is the standard we have used on previous building envelope projects.

Item 5: Part 4 - Form of Proposal - Proposal Form 1

Proposal Form 1 - Proposal Submission Form 1 and Proposal Form 1-A - Schedule of Prices have been updated.

Respondents are required to replace both of these forms with the revised forms

Please note that Proposal Submission Form 1 is attached at Appendix "A" to this Addendum and, Proposal Form 1-A - Schedule of Prices, is attached as a separate document.

This Addendum hereby forms part of the RFP.

Regards,

Nicole Laplante
Procurement Contracts Specialist
nicole.laplante@ontarionorthland.ca

Appendix “A”

**PART 4 - FORM OF PROPOSAL
PROPOSAL FORM 1
PROPOSAL SUBMISSION FORM**

RFP Number: RFP 2025 028

Description: North Bay Yard Office Envelope, Electrical and HVAC Upgrades

Submitted To: ONTARIO NORTHLAND TRANSPORTATION COMMISSION

I/We, _____
(Name of Respondent(s))

having carefully examined, understood, and completed the Request For Proposals Documents as described in Section 2 - The RFP Documents, and Addenda No. ____ to No. ____, inclusive, and having familiarized ourselves thoroughly with local conditions, hereby agree to supply the services associated with the North Bay Yard Office Envelope, Electrical and HVAC Upgrades as outlined on this Proposal Form 1-A.

PRICING FOR CHANGE ORDERS / CHANGE DIRECTIVES:

Please quote overhead and profit percentage based on the following project cost ranges:

Project Costs	Overhead %	Profit %
\$0 up to \$9,999		
\$10,000 up to \$49,999		
\$50,000 up to \$99,999		
\$100,000 up to 149,999		
\$150,000 up to \$200,000		
\$200,000 and higher		

Please note that these project cost ranges apply to the aggregate spend of all change orders and not on a per change order basis. Any OH&P applied shall be calculated against the subtotal of the applicable change order only. Ontario Northland reserves the right to not accept the percentage values provided in the table above and any future change order markups will be reviewed and agreed upon by Ontario Northland and contractor.

Please provide the costs for the following (add an additional page for any items not listed below):

The award of the Contract is subject to budgetary approval.

ONTC reserves the right, in its sole discretion, to disqualify any Respondent that is a U.S. Business as defined in Proposal Form 2.

ONTC reserves the right in its sole discretion to sub-divide and/or bundle the Goods and/or Services which are the subject of this RFP and award one or any number of separate contracts for the Goods and/or Services.

Proposal Forms

The information contained in the Proposal Forms, as listed in the Request for Proposals and attached hereto, forms an integral part of this Proposal.

PART 4 - FORM OF PROPOSAL
PROPOSAL FORM 1 *cont'd*
PROPOSAL SUBMISSION FORM

Declarations

We hereby declare that:

- (a) We will execute the Agreement within ten (10) Working Days of receipt of the Final Agreement;
- (b) We agree to perform and fully complete the Work on or before the agreed upon schedule;
- (c) The Work is to start no later than the agreed upon start date in the schedule;
- (d) Work is deemed to be complete when Work has achieved Substantial Performance as defined in the *Construction Act*;
- (e) The statutory holdback pursuant to the Construction Act will be 10% and a warranty holdback of 2.5%;
- (f) We will provide the required evidence of insurance, as specified in the ONTC - Supplementary Conditions - CCDC 2 - 2020 included in Part 5 of the RFP Documents, with our execution of the Agreement;
- (g) For the General Liability Insurance, ONTC is to be included as an additional insured;
- (h) Coverages and limits of insurances will be provided and maintained by all Subcontractors in accordance with subsection (f) above;
- (i) No person, corporation or other legal entity other than the undersigned has any interest in this Proposal or in the proposed Contract for which this Proposal is made;
- (j) This Proposal is irrevocable for a period of ninety (90) days from the Submission Deadline;
- (k) It is understood and agreed that if this Proposal is accepted, we will not commence the Work until we have executed the Final Agreement and delivered it to ONTC and/or we are advised in writing by ONTC to proceed with the Work;
- (l) All copies of plans and specifications and other said RFP Documents furnished to us for the purpose of this Proposal are the property of ONTC and shall be kept confidential and not divulged in any manner by us. They will not be used on other work by us and will be returned to the issuing office when requested or promptly when not bidding; and
- (m) We have no right to reimbursement by ONTC for expenses, both direct and indirect, which may have been incurred by us in preparing this Proposal or otherwise participating in the RFP Process.

PART 4 - FORM OF PROPOSAL
PROPOSAL FORM 1 *cont'd*
PROPOSAL SUBMISSION FORM

Signed and submitted for and on behalf of:

Contractor:

(Company Name)

(Street Address or Postal Box Number)

(City, Province and Postal Code)

Signature:

I have authority to bind the corporation.

Name and Title:

Email:

Dated at _____ this _____ day of _____, 2025.