

February 7, 2025**Addendum No. 02****File Reference Number: RFP 2025 002****Title: Englehart Diesel Shop Building Upgrades****RE: Clarifications/Questions**

Please refer to the following information/clarification:

Item 1: Addendum No. 01 Item 1 referenced a closing date of February 14, 2025. Is that in error as the closing date has always been February 19, 2025?

Answer: The closing date for RFP 2025 002 is Wednesday, February 19, 2025, at 2:00:00 p.m. EST. Please note that ONTC has now updated Part 4 – Proposal Form 10 – Schedule and Proposed Approach. Please replace Proposal Form 10 of Addendum No. 01 with the Proposal Form 10 attached to this Addendum at Appendix A. Proposals which do not include the proper Proposal Form 10 may not be considered.

Item 2: Would ONTC please schedule a site visit for RFP 2025 002?

Answer: ONTC has now scheduled a non-mandatory site visit for Wednesday, February 12, 2025 at 10:00 a.m. Please complete the Site Visit Registration Form, together with the Release of Liability, attached to this Addendum at Appendix B, and return to ashley.commanda@ontarionorthland.ca by Tuesday, February 11, 2025 at 4:00 p.m. EST.

Registered Respondents shall meet at 4517 Railroad St, Englehart, ON P0J 1H0. Please park vehicles in the parking lot located in front of the building.

Item 3: Would ONTC consider a one (1) week extension to this procurement?

Answer: ONTC will not consider an extension to RFP 2025 002. The closing date will remain Wednesday, February 19, 2025 at 2:00:00 p.m. EST.

This Addendum hereby forms part of the RFP.

Regards,

Ashley Commanda
Manager, Public Procurement
Ashley.commanda@ontarionorthland.ca

APPENDIX A

**PART 4 – FORM OF PROPOSAL
PROPOSAL FORM 10
SCHEDULE AND PROPOSED APPROACH**

CONSTRUCTION SCHEDULE

Respondents shall include a schedule with their Proposal. The schedule shall be in Gantt chart format, showing all activities of the Work and the critical path. The schedule shall be designed to ensure conformity with the Contract Time. The Contractor shall ensure that the schedule adheres to all contractual requirements and technical submittal requirements. The construction schedule shall reflect the milestone dates listed below:

Request for Proposal Close	February 19, 2025
Phase I Start Date	February 2025
Phase I Substantial Completion Date	May 2, 2025
Phase I Ready-for-Takeover Date	May 9, 2025
Phase II Start Date	April 2025
Phase II Substantial Completion Date	July 21, 2025
Phase II Ready-for-Takeover Date	July 31, 2025

Do you agree to complete the Work required for Phase I by May 9, 2025?

Respondent confirms that they will complete the Work required for Phase I by May 9, 2025.

(Check one) YES _____; NO _____

Do you agree to complete the Work required for Phase II by July 31, 2025?

Respondent confirms that they will complete the Work required for Phase II by July 31, 2025.

(Check one) YES _____; NO _____

Ontario Northland has established the date for Completion of the Work with consideration for strict project timelines. As such, and subject to Ontario Northland's sole discretion, a failure to confirm that the work will be completed by the identified date may result in disqualification of the Proposal.

PROPOSED APPROACH

The Respondent shall provide a written narrative plan on their proposed approach for the project, demonstrating their ability to complete the project on budget and on schedule within the timelines identified. The respondent should build in any anticipated delays, supply chain timelines and other factors to provide sufficient time in the schedule to meet provided timelines and mitigate potential delays.

Evidence of a thorough review of the RFP Documents should be apparent in the Respondent's Schedule and Proposed Approach.

APPENDIX B

RESPONDENTS' MEETING REGISTRATION FORM

Reference Number: RFP 2025 002

Title: Englehart Diesel Shop Building Upgrades

Submitted To: ONTARIO NORTHLAND TRANSPORTATION COMMISSION

Please confirm that you plan to attend the Respondents' Meeting by emailing a completed copy of this Registration Form, together with the attached Release of Liability to Ashley.Commanda@ontarionorthland.ca, prior to Tuesday, February 11, 2025 at 4:00 p.m. EST.

Failure to submit all forms by the time required may result in ONTC not being able to accommodate your attendance at the site.

Date and Time of Meeting: Wednesday, February 12, 2025 at 10:00 a.m.

Location: 4517 Railroad St, Englehart, ON P0J 1H0

COMPANY NAME: _____

CONTACT NAME: _____

ADDRESS: _____

TELEPHONE: _____

EMAIL _____

NUMBER OF PERSONS ATTENDING _____

PLEASE BRING THE FOLLOWING PERSONAL PROTECTIVE EQUIPMENT:

SAFETY BOOTS, REFLECTIVE VEST, HARD HAT, AND SAFETY GLASSES WITH SIDE SHIELDS.

ACCOMMODATION: ONTARIO NORTHLAND IS AN EQUAL OPPORTUNITY ORGANIZATION. ACCOMMODATION IS AVAILABLE FOR RESPONDENT'S WITH DISABILITIES THROUGHOUT THE PROCUREMENT PROCESS. IF ACCOMMODATION IS REQUIRED, PLEASE CONTACT ashley.commanda@ontarionorthland.ca.

NOTE: THE ATTACHED RELEASE OF LIABILITY WILL BE REQUIRED TO BE EXECUTED BY ANY PERSONS ATTENDING THE SITE MEETING PRIOR TO ATTENDANCE.

**RELEASE OF LIABILITY
IN RESPECT OF ENTERING AND WORKING UPON
ONTARIO NORTHLAND TRANSPORTATION COMMISSION PROPERTY**

The undersigned applicant requests permission of Ontario Northland Transportation Commission (hereinafter referred to as "ONTC") to enter on ONTC property to attend a mandatory site meeting commencing at 10:00 a.m. on Wednesday, February 12, 2025 in Englehart, Ontario, associated with RFP 2025 002.

In consideration of ONTC permitting the Applicant and his/her/its employees, servants and agents to enter ONTC property for the purpose of the site meeting, the Applicant agrees it shall:

1. follow all instructions and directions from ONTC representatives while on ONTC property;
2. be liable for any and all damages to persons or property which may arise out of or be connected with the Applicant's entry on ONTC property and the Applicant agrees to indemnify ONTC against any and all actions, suits, claims, damages, costs, liability and expenses which may arise by reason of the Applicant's operations while on ONTC property.
3. fully indemnify and save harmless ONTC, its officers, directors, employees, consultants, subconsultants, contractors, and agents (collectively "ONTC Indemnitees") from any kind of liability, suit, claim, demand, fine, action, loss, damage, legal cost and disbursement, or for which ONTC or ONTC Indemnities may become liable or suffer in connection with the Applicant's entry on ONTC property. For the purposes of this indemnity, ONTC is acting as the trustee of the ONTC Indemnitees. This indemnity section will survive the expiry of this permission;
4. enter on ONTC property at the sole cost, risk and expense of the Applicant; and,
5. release and discharge ONTC, its employees, servants and agents of and from any and all claims and demands of whatever nature and howsoever caused by reason of any loss, damage or injury to person or property which the Applicant or its employees, servants and agents may sustain or suffer while on ONTC property.

DATED AT _____ THIS _____ DAY OF _____, 2025.

Applicant _____

Witness _____