

December 19, 2024**Addendum No. 01****File Reference Number: RFP 2024 067****Title: Northeastern Passenger Rail Service – Curve Adjustment Program****RE: Clarifications/Questions**

Please refer to the following information/clarification:

Item 1: What is the difference between “1 Surface Equipment and Labour Set” and “2 Surface Equipment and Labour Sets” in Proposal Form 1-A?

Answer: Due to the amount of work to be completed, ONTC is requesting pricing for 1 or 2 surface sets (if possible) to work in conjunction.

Item 2: Please provide the “Curve Adjustment Plan”.

Answer: The “Curve Adjustment Plan” is not yet available. Once completed, the Successful Respondent shall receive a copy to plan the work. The work will be starting in North Bay working towards Porcupine, then the Devonshire Subdivision.

Item 3: Please indicate the maximum horizontal and vertical alignment change to the track sections. This is required to calculate the productivity of the surfacing gang.

Answer: The maximum horizontal and vertical alignment change to the track section is not yet available. Once completed, the Successful Respondent shall receive a copy to plan the work.

Item 4: Please confirm how the contractor gets paid to travel between curves when not being paid by the foot.

Answer: There will not be any extra travel cost added. The contractor will be paid per foot surfaced. For example, if a curve is 500 feet and requires three (3) passes, the contractor shall get paid for 1,500 feet.

Item 5: Please confirm the ballast requirements / quantities, so that the contractors can size the appropriate distribution equipment.

Answer: Ballast requirements are not yet available. Once completed, the Successful Respondent shall receive a copy to plan the work.

Item 6: Please provide details of all level road crossings and farmer crossings that must be removed to accommodate the surfacing (i.e., length, surface material, road closure requirements and contacts for the road authorities).

Answer: Please refer to the separate “Crossing List” document, which forms part of this Addendum No. 01. Due to outside factors, this list could change when crossings are added or removed. ONTC will inform the Contractor of such occurrences.

Item 7: Please confirm the number of Switches that require surfacing.

Answer: The list of switches to be surfaced is not yet available. When required, each turnout will count as surfacing 1,500 feet.

Item 8: Please confirm that there is no requirement to distress rail.

Answer: Restressing rail will be added as part of the program. The amount of rail to be restressed will be included in the final curve adjustment plan. When restressing rail Contractors shall follow any standards indicated in the “MTR Sub-Part D Track Structures” located at Part 3 – Schedule 3-A-3 at page 51 of the RFP. The price to restress the rail shall be added under “Optional Work – As Required Restressing Rail”.

ONTC has now updated “Proposal Form 1-A - Schedule of Prices”. Respondents are asked to replace Proposal Form 1-A of the RFP package with the Proposal Form 1-A that forms part of this Addendum No. 01.

ONTC has also updated Part 3 – Schedule 3-A-1 – Scope of Work. Respondents are asked to replace the Part 3 – Schedule 3-A-1 – Scope of Work of the RFP package with the Part 3 – Schedule 3-A-1 – Scope of Work attached to this Addendum at Appendix A.

Proposals which do not include the proper Scope of Work or Proposal Form 1-A will not be considered.

Item 9: Can you please clarify the number of curves having crossings?

Answer: The “Curve Adjustment Plan” is not yet available. Once completed, the Successful Respondent shall receive a copy to plan the work. The work will be starting in North Bay working towards Porcupine, then the Devonshire Subdivision.

Item 10: Can you please provide the paving details and specifications for the crossings?

Answer: The paved crossings will not be removed and reconstructed. When required, the Contractor shall surface up to, and away from the crossing following ONTC track standards.

Item 11: Who will supply ballast and how will it be made available for distribution? Rail cars or stockpiled or other? If stockpiled, by who?

Answer: The ballast will be supplied by ONTC as referred to in the Scope of Work - Obligations of ONTC.

Item 12: Proposal Form 7 – Health, Safety and Environment in the RFP package was missing the requisite attachments. Please find Proposal Form 7 – Health, Safety and Environment, together with the required attachments, at Appendix B of this Addendum. Please ensure these forms are completed as part of your submission.

Item 13: Would ONTC please consider extending the closing date by two (2) weeks due to the Holiday Season?

Answer: ONTC agrees to extend the submission deadline / closing date by two (2) weeks for RFP 2024 067. The new submission deadline / closing date will be 2:00:00 p.m. EST on Friday, January 24, 2025.

This Addendum hereby forms part of the RFP.

Regards,

Ashley Commanda
Manager, Public Procurement
Ashley.commanda@ontarionorthland.ca

APPENDIX A

PART 3 – RFP SPECIFICATIONS
SCHEDULE 3-A-1
SCOPE OF WORK

Introduction

Ontario Northland Transportation Commission (ONTC) undertakes rail infrastructure upgrade programs annually in order to provide a safe and reliable train service across northeastern Ontario and northwestern Quebec. One of ONTC's upgrade programs is to adjust elevation in curves by distributing rock ballast and surfacing the track. This program will require the services of a rock ballast distribution train and rail surface equipment with a qualified contractor.

ONTC will enter into a one (1) year contract with the Successful Respondent. ONTC may, in its sole discretion, extend the contract for an optional second (2nd) and optional third (3rd) year.

This curve adjustment program will start in North Bay, working northward to Porcupine. This is a total of 248.2 miles of track including two subdivisions:

Subdivision	Total Miles	Estimated number of curves	Estimated number of curve miles
Temagami (North Bay to Englehart)	138.5	231	48.54
Ramore (Englehart to Porcupine)	109.7	109	25.47
Devonshire (Porquis Junction to Cochrane)	28.05	6	1.63

These numbers are estimates only and are subject to change. Once completed, the final working list will be made available to the Successful Respondent.

The contractor shall demonstrate their ability to complete the adjustment on all curves if required.

All track material (i.e., spikes, tie plates, rail anchors, joint bars and bolts) required is to be supplied by ONTC. The work is to commence as soon as field conditions permit, and material is available. It is anticipated that this work will take place between the months of May and October.

Conditions of the Place of Work

The place of the Work is located along the Temagami, Ramore, and Devonshire Subdivisions.

Each Respondent must form its own opinions and conclusions with respect to the Work addressed in the RFP Documents. Before submitting a Proposal, investigate the Place of the Work to fully ascertain existing conditions, circumstances and limitations affecting the Work. No allowances will be made for additional costs and no claims will be entertained in connection with conditions which could reasonably have been ascertained by such investigation or other due diligence prior to submitting a Proposal.

Scope of Work – Curve Adjustment Program

ONTC anticipates adjustments on most curves along the Temagami, Ramore, and Devonshire Subdivisions. Upon its completion, the curves should be to the proper elevation for safe and efficient freight and passenger train operations.

The curve adjustment list will be made when available to the successful respondent.

Obligations of the Contractor

- Mobilize and demobilize equipment to and from ONTC property.
- Surface the track as per the Curve Adjustment Plan. Each curve that is surfaced will have to be run out into tangent track.
- Surface turnouts as required.
- Provide at minimum a tamper model HARSCO MKIV or Plasser GRM 3000 or better, a mechanical ballast regulator with broom and a dynamic track stabilizer. All equipment must be insulated to work in signaled circuits. All equipment radios must also be programmed with ONTC channels and CN20.
- Compact all joints/curves with a minimum of three (3) tamping head insertions. All other areas to receive a minimum of two (2) tamping head insertions.
- Dismantle and reconstruct crossing surfaces located through the Curve Adjustment areas in order to allow for continuous surfacing.
- Contractor is to arrange traffic protection when dismantling and reconstructing a crossing. Contractor is also responsible for contacting the proper authorities regarding a road closure.
- Responsible for track quality control behind surfacing operation. Items include, but not limited to, picking up downed ties, replacing broken joint bars, addressing high spikes and adjusting anchors.
- Provide the ONTC onsite supervisor with a daily report indicating the amount of track surfaced in feet (Milepost to Milepost), curve superelevation change, if any, and rail temperature. This report must include time worked by all employees and must be signed daily by Contractor representative and ONTC onsite supervisor. This report must also be submitted daily to the Manager, Track Programs and the Track Programs Supervisor. These reports must be submitted with the invoice for payment.
- Provide pricing per foot for out-of-scope surfacing, including switches (all inclusive).
- Provide all fuels and lubricants.
- Contractor must ensure that the mechanical ballast regulator and dynamic stabilizer are able to keep up to the surfacing equipment daily production as to minimize the number of slow orders created by the curve adjustment program.
- Contractor is to provide ballast cars, motive power and operator to distribute the ballast required for the Curve Adjustment program. The Contractor will be responsible for

distributing ballast for the Program. ONTC will provide a conductor-pilot and ballast distribution foremen to assist with the operation of this train.

- The Contractor will be responsible for the loading of the ballast cars for the Program.
- Provide daily pricing for the loading and distribution of ballast, including all workforce and equipment required (all inclusive).
- Contractor is to arrange work day so that no more than twelve (12) hours/day are worked by each crew.
- Contractor is expected to work during “naturally” occurring work blocks. See Schedule 3-A-5 for Work Block. Contractor will be given a guaranteed minimum eight (8) hour work block per day (uninterrupted or in two different blocks in a twelve (12) hour period). A standby rate will apply when this minimum guarantee (i.e., a work block totaling eight (8) hours per day in one continuous work block or two different blocks) is not obtained.
- When signal maintainers are required, they will require the minimum advance warning time as outlined in the “Notification of the Signal Department When Working in Crossing Approach Circuits” policy.
- Contractor shall provide a qualified signal maintainer on an as-required basis. ONTC will inform the Contractor seven (7) days prior to the requirement. The signal maintainer must have experience maintaining and repairing track circuit and motion sensor Grade Crossing Warning Systems on Class 1 railways. Pricing for this work must be outlined on Proposal Form 1-A.

Obligations of ONTC

- Provide full time supervision for flagging protection.
- One (1) foreman for the surfacing gang and one (1) foreman for the ballast distribution train. ONTC foremen will be allowed to work the following work cycles (days on/days off): 5/2, 7/7, 8/6, 9/5, 10/4.
- A maximum of two (2) conductor pilots, each pilot working alternate cycles if required. A pilot can work a maximum of twelve (12) hours per day, with a minimum of twelve (12) hours off duty in-between trips. A pilot can work a maximum of sixty (60) hours in a seven (7) day period. Thirty-two (32) hours of undisturbed rest is required prior to the pilot returning to work.
- Provide sufficient rock ballast for the operation of the ballast train. Ballast will be stockpiled at the following locations along ONTC’s rail corridor:
 - Rabbit Creek Pit, Mile 58 Temagami Subdivision
 - Jardine, Mile 21.21 Ramore Subdivision
 - Potter, Mile 12.59 Devonshire Subdivision
- Provide signal maintainers to protect signal system as required.
- Provide contractor with all required curve data prior to commencement of contract.

Scope of Work – Rail

Obligations of the Contractor

- Adhere to all fire protection protocols as detailed in the Industrial Operations Fire Prevention and Preparedness Plan, (see Schedule 3-A-2).
- Load/Unload rail from rail cars as required.
- Stockpile any old spikes, anchors, plates and joint bars on the right-of-way at a location as instructed by onsite supervisor.
- Stockpile replaced rails in proper rail stands or as instructed by onsite supervisor.
- Replaced rail not suitable for relay must be placed at a location as directed by onsite supervisor. Rails must be cut no longer than 39' and no shorter than 36' and stacked in a proper rail stand according to rail grade and in a location identified by onsite supervisor. Rail identified as scrap must be cut no longer than 39' with no minimum length.
- Provide all-inclusive pricing per weld.
- Pick-up used 115lb joint bars or re-use in other rail installation areas. If material is not re-used. Material shall be picked up and stockpiled for proper disposal.
- 11" D.S. plates should be picked up and stockpiled for proper disposal.
- Gage track in all rail installation areas. Track gage is 56½".
- Place all required slow order flags as instructed by onsite supervisor.
- Provide the ONTC onsite supervisor with a daily work report indicating the number of welds completed. Complete a rail destressing report daily. Report is to include time worked by all employees and must be signed daily by Contractor representative and ONTC onsite supervisor. These reports must be submitted with the invoice for payment.
- Provide all fuels, lubricants and other consumables.
- New spikes, anchors and bolts to be used in all welding areas.
- All rail installed shall have joints slotted according to SPC 14. SEC 6. CWR joints shall not be slotted as joints will be welded.
- All rail replacement areas shall be regulated, upon completion of rail installation, to fill cribs.
- Contractor is to arrange workday so that no more than 14 hours/day are worked in conjunction with the ONTC flagman.
- Dismantle and reassemble any crossings as required.

- The Contractor is to arrange traffic protection when dismantling and reconstructing a crossing. The Contractor is also responsible for contacting the proper authorities regarding a road closure.
- The Contractor is expected to work during “naturally” occurring work blocks. See Schedule 3-A-3 for Train Service Plan. The Contractor will be given a guaranteed minimum 8-hour work block per day (uninterrupted or in two different blocs). A standby rate will
 - apply when this minimum guarantee (i.e., a work block totaling 8 hours per day in one continuous work block or two different blocks) is not obtained.
- The Contractor shall request, in writing, the need for a work train to move loaded/empty tie cars, loaded/empty rail cars and box cars. The written request shall be made to ONTC 7 days prior to the work train move being required. The written request shall be made to the Track Programs Supervisor and the Manager, Track Programs.
- The Contractor shall provide a qualified signal maintainer on an as-required basis. ONTC will inform the contractor 7 days prior to the requirement. The signal maintainer must have experience maintaining and repairing track circuit and motion sensor Grade Crossing Warning Systems on Class 1 railways. Pricing for this work must be outlined on Proposal Form 1-A.

Item Specific Obligations

- Rail Expansion is to be achieved through heating, not pulling.
- When heating the rail to the PRLT ensure even distribution of heat over the entire length of the rail.
- Box anchor according to ONTC’s Manual of Track Requirements (MTR).
- Add welding warranty.

Obligations of ONTC

- Provide flagging protection.
- Supply rail, spikes, anchors, plates, joint bars (compromised and regular), bolts and washers via nearest available siding/spur/yard. Spikes and plates will be loose in gondola/air dumps.
- Provide flat cars for rail loading as required via nearest available siding/spur/yard.
- Following the proper written work train request indicated in section 3.1 (21), move boarding car consist, loaded/empty tie cars, loaded/empty rail cars and box cars.

Boarding Cars

No boarding cars will be available for the duration of this project.

Operational Procedures and Requirements

The Contractor shall be responsible for complying with the operational procedures and requirements set out in Schedule 3-A-2. The Contractor will also be required to adhere to the requirements set out in the Contractor Handbook. The Contractor Handbook will be issued to the Successful Respondent upon award and reviewed at the project kick-off / orientation.

APPENDIX B

**PART 4 – FORM OF PROPOSAL
PROPOSAL FORM 6
HEALTH, SAFETY AND ENVIRONMENT**

Respondents shall review the attached Health and Safety Policy Statement and include the following with their Proposal:

1. Submit a copy of the most recent version of your Health, Safety, and Environmental Protection Policy. Provide evidence of compliance to Ontario's environmental requirements (e.g., recycling protocols, sample waste management plan, sample waste disposal plan, etc.).
2. Submit the attached Contractor Health and Safety Responsibility Agreement.
3. Submit the attached Contractor Safety Pre-Qualification Form and associated supporting documents. The following items must be submitted by the contractor for prequalification:
 - WSIB Safety Record – submit a copy for the last 3 years or equivalent accident/injury data.
 - Current Clearance certificate – Confirms Contractor has met reporting and payment obligations to WSIB. ONTC requires the Contractor to submit a copy of the clearance certificate every 2 months and before the final payment on the contract has been made.
 - Past environmental, Health and Safety Records – a copy for the last 2 years.
 - Training and Certification Records – Documentation verifying all workers have received the necessary safety training required in relation to the scope of the RFP.
 - Hazardous material list – List of all hazardous materials that will be brought onto ONTC property, if applicable.
 - ONTC may require a separate work plan detailing higher hazard work activity or any tasks that may tend to produce adverse consequences.

Respondents must pass the Contractor Safety Pre-Qualification. Failure to pass will result in disqualification from the procurement process.

DATE FORMALIZED April 2016 REVISED February 2023	Health and Safety Policy
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POLICY STATEMENT

In keeping with our value of *Safety. Full Stop.* Ontario Northland Transportation Commission (ONTC) / Nipissing Central Railway (NCR) is committed to providing a safe and healthy work environment. Safety is core to everything we do. We don't settle for less, for our people or our customers, even when operating pressures make it difficult to do so.

As part of developing a safety culture, we will collectively strive to prevent accidents and incidents through a risk-based approach with the goal to continuously improve. Employees are required to report safety concerns immediately and can do so without fear of reprisal, while management ensures all employees receive quick follow-up.

We will adopt the latest in systems to improve the reporting, investigation, and implementation of corrective actions, close-out, and trend analysis of accidents and incidents. We will communicate safety and encourage engagement at all levels of the organization, such as during tailgates, briefings, and meetings.

The success of ONTC/NCR safety programs will be ensured through the collective and cooperative efforts of all, including management, employees, unions, and Workplace Health and Safety Committees. All ONTC/NCR members will jointly participate in safety, health and loss prevention initiatives to ensure a safe and healthy workplace for all employees.



Chad Evans
President and CEO

CONTRACTOR HEALTH AND SAFETY RESPONSIBILITY AGREEMENT

In submitting this Proposal, I/We, on behalf of, _____

(legal name of company)

certify the following:

- (a) I/We have a health and safety policy and will maintain a program to implement such policy as required by clause 25(2) (j) of the *Occupational Health and Safety Act*, R.S.O. 1990, c.O.1, as amended, (the "OHSA").

The requirements in (a) do not apply to employers with five (5) or less employees.

- (b) With respect to the Services being offered in this Proposal, I/We and on behalf of our proposed sub-consultants, acknowledge the responsibility to, and shall:

(i) fulfill all of the obligations under the OHSA and ensure that all work is carried out in accordance with the OHSA and its regulations;

(ii) ensure that adequate and competent supervision is provided as required under the OHSA to protect the health and safety of workers; and

(iii) provide information and instruction to all employees to ensure they are informed of the hazards inherent in the work and understand the procedures for minimizing the risk of injury or illness.

- (c) I/We agree to take precautions reasonable in the circumstances for the protection of worker health and safety, as required under the OHSA.

Dated at _____ this _____ day of _____, 202__

An Authorized Signing Officer

(Key Contact)

(Title)

(Telephone Number)

(Firm's Name)

(Firm's Address)

1. Company Identification:			ONTC Use
Company Name: _____	Telephone: _____		
Mailing Address: _____	Fax: _____		
	E-mail: _____		

2. Form of Business:

Sole Proprietor
 Partnership:
 Corporation

3. Officers:		Years with the Company
President / CEO _____	_____	
Vice President _____	_____	
Treasurer _____		
Who is the manager most responsible for health and safety?		
Name: _____	Title: _____	

4. How many years has your business operated under its current name? _____	
5. Under Current Management Since (Date) _____	

6. Parent Company Information

Parent Name: _____

City: _____ Province / State: _____ Postal / Zip Code: _____

Subsidiaries: _____

7. Insurance Contact Information		
Title: _____	Telephone: _____	Fax: _____
Insurance _____		

8. Carriers: _____			Type of Coverage: _____	Telephone _____
_____	_____	_____		
_____	_____	_____		
_____	_____	_____		

9. Organization:

Describe the nature of the work your company specialized in:

<input type="checkbox"/> _____	<input type="checkbox"/> _____	
<input type="checkbox"/> _____	<input type="checkbox"/> _____	
<input type="checkbox"/> _____	<input type="checkbox"/> _____	
<input type="checkbox"/> _____	<input type="checkbox"/> _____	
<input type="checkbox"/> _____	<input type="checkbox"/> _____	

10. Health and Safety Performance

- a) Are any of the above services that you perform normally subcontracted to others? Yes No
- b) Can you provide a Workplace Safety & Insurance Clearance Certificate? Yes No
- c) Is your company experience rated (CAD-7, NEER)? If yes attach CAD-7 reports for the last 3 years and go to item e). If no, complete item d). Yes No
- d) Has an employee of your company suffered a fatal accident or "critical injury" as defined by the Ontario Occupational Health & Safety Act? Please provide for the last 3 years: i) total number of lost time accidents by rate group, ii) total number medical aid accidents, iii) total number of hours worked by each rate group Yes No
- e) Has your company ever been subjected to a Workwell Audit? If yes, what was your final score? ___ Yes No
- f) Are there judgements, claims or suits pending or outstanding against your company? Yes No
- g) Have you received any regulatory (MOL, MOE, etc.) orders and/or prosecutions in the last 3 years? If yes, provide details of all prosecution and fines for the past 3 years on a separate sheet. Yes No
- h) Do you have involvement in provincial safety associations such as the Infrastructure Health & Safety Association (IHSA) and/or Workplace Safety & Prevention Services (WSPS)? If yes, please name: Yes No

11. Health and Safety Program and Procedures:

- a) Do you have a written health and safety policy? If yes, include a copy. Yes No
- b) Do you have a written health and safety program? Yes No
- c) If so, are the following elements addressed? Yes No
 - i. Participation by all levels in the organization Yes No
 - ii. Accountabilities & responsibilities for managers, supervisors and employees Yes No
 - iii. Adequate resourcing for meeting health and safety requirements Yes No
 - iv. Hazard identification and control Yes No
 - v. Health and safety performance measurement and evaluation Yes No
 - vi. Corrective actions implementation Yes No

12. Health and Safety Program: Does the health and safety program include procedures and practice documents such as:

- a) Hazardous Energy Control, Lock-out – Tag-out Yes No
- b) Confined Space Entry Yes No
- c) Working at Heights, Fall Protection Yes No
- d) Personal Protective Equipment (PPE) Yes No
- e) Portable / Electric Power Tools Yes Yes

Contractor Safety Pre-Qualification Form

f) Vehicle Safety	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="text"/>
g) Compressed Gas Cylinders	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="text"/>
h) Electrical Equipment Grounding Assurance	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="text"/>
i) Powered Industrial Vehicles (forklifts, cranes, etc.)	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="text"/>
j) Heavy Construction Equipment (excavators, backhoes, bulldozers, etc.)	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="text"/>
k) Excavation and Trenching	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="text"/>
l) Housekeeping	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="text"/>
m) Accident / Incident Reporting and Investigation	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="text"/>
n) Hazard / Unsafe Condition Identification, Reporting and Communication	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="text"/>
o) Workplace Hazardous Materials information System (WHMIS)	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="text"/>
p) Emergency Action Plan / Evacuation Plan	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="text"/>
q) Spill Response / Reporting	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="text"/>
r) Respiratory Protection	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="text"/>
s) Designated Substances Management	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="text"/>
t) Waste Staging / Disposal	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="text"/>
u) Traffic Control	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="text"/>
v) Hearing Conservation	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="text"/>
13. Do you have a policy/procedure for terminating contracts of subcontractors who do not comply with the requirements of the <u>Occupational Health & Safety Act</u> , associated regulations and / or company safety rules?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="text"/>
14. Do your employees read, write and understand English to the degree that they can safely perform their tasks without the aid of an interpreter? (<i>If no, provide a description of your plan to assure that they can safety perform their tasks</i>)	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="text"/>
15. Do you have personnel certified in Emergency First Aid and CPR on site? If yes, provide copies of certificates of training for site personnel proposed for the project?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="text"/>
16. Do you have First Aid kits available to your staff?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="text"/>
17. Does your company use a formalized Health and Safety Plan for conducting large projects?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="text"/>
18. Does the company conduct pre-placement medical examinations?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="text"/>
19. Is task-adequate PPE provided to workers?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="text"/>
20. Are employees trained in PPE care, use and maintenance?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="text"/>
21. Do you have a corrective actions process for addressing individual health and safety performance deficiencies	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="text"/>

22. Equipment and Manuals:

- a. Do you conduct inspections on operating equipment (e.g. excavators, cranes, forklifts, vehicles, etc.) as per regulatory requirements? Yes No
- b. Do you maintain operating equipment in compliance with regulatory requirements? Yes No
- c. Do you maintain applicable pre-use inspection and maintenance certification records for operating equipment? Yes No
- d. Are records available upon request Yes No

23. Subcontractors

- a. Do you use health and safety performance criteria in the selection of contractors? Yes No
- b. Do you require your subcontractor to have a written health and safety program? Yes No
- c. Are your subcontractors included in
 - health and safety orientation Yes No
 - health and safety meetings Yes No
 - workplace inspections Yes No
 - health and safety audits Yes No
- d. Does the company have a policy for the termination of contracts of subcontractors who do not comply with the Occupation Health and Safety Act, regulations under the Act, contractor rules, programs, protocols policies or procedures? Yes No
- e. Does the company have a progressive discipline policy for employees and subcontractors? Yes No

24. Health and Safety Training

- a. Are you aware for the regulatory training requirements for your employees? Yes No
- b. Have your employees received the required health and safety training? Yes No
- c. Do you have specific health and safety training for supervisors? Yes No
- d. Do you keep records of health and safety training for employees? Yes No
- e. Are records of health and safety training available on request? Yes No

25. Job Skills

- a. Have employees been trained in appropriate job skills? Yes No
- b. Are employee job skills certified where required by regulation or industry standard? Yes No
- c. Are certificates available upon request? Yes No

26. Health and Safety Supervision

- a. Does the company have a health & safety coordinator? Yes No
- b. Who is the highest ranking safety professional in the company

I agree that the above information is true and correct to the best of my knowledge. I also agree to follow all terms and conditions of the Contractor Safety Program at all times while performing work for ONTC. I understand that supporting documentation may be requested for due diligence verification purposes.

Name: (Please print) _____
 Signature: _____

Title: _____
 Date: _____