

November 28, 2024**Addendum No. 01****File Reference Number: RFP 2024 062****Title: Engineering and Design Study for Exhaust Fan Upgrades and Replacement****RE: Clarifications/Questions**

Please refer to the following information/clarification:

Item 1: Part 3 – RFP Specifications – Schedule 3-A-1 Scope of Work – Part I

The successful respondent will also be required to complete the following scope of work. This scope of work is limited to North Bay Diesel Shop and Wheelshop, and Cochrane Diesel Shop.

- Determine if it is practical in the North Bay and Cochrane Diesel shop to add a point source exhaust extraction system in lieu of the hood exhaust system to contain the exhaust fumes and reducing the negative air pressure issues.

Item 2: Part 3 – RFP Specifications – Schedule 3-A-2 – Reference Documents

Please note that ONTC has added the following Honeywell Shop drawings as additional Reference Documents.

Drawings
ONTC Wheel Shop Envelope Project - Drawing Review
ONTC Diesel Shop Heating HVAC Upgrade

Please refer to the link in order to view the drawings - [Additional Reference Drawings](#)

Note: File download required. Kindly request access to view the drawings.
Should you have any issues accessing the link, please contact Brinda Ranpura at brinda.ranpura@ontarionorthland.ca

Item 3: Part 4 – Form of Proposal – Proposal Form 1 – Proposal Submission Form.

Please be advised that ONTC has revised Proposal Form 1 – Proposal Submission Form to remove references to Optional Prices.

The successful respondent will only be able to provide quotes for Phase II and Phase III after the study's solution has been presented and ONTC has elected to proceed with the subsequent phases.

Please update your submission by replacing the existing Proposal Form 1 – Proposal Submission Form with the revised version provided at Appendix B of this Addendum.

This Addendum hereby forms part of the RFP.

Regards,

Brinda Ranpura
Procurement Contracts Specialist
brinda.ranpura@ontarionorthland.ca

APPENDIX A

**PART 4 – FORM OF PROPOSAL
PROPOSAL FORM 1
PROPOSAL SUBMISSION FORM**

RFP Number: RFP 2024 062

Description: Engineering and Design Study for Exhaust Fan Upgrades and Replacement

Submitted To: ONTARIO NORTHLAND TRANSPORTATION COMMISSION

We, _____
(Name of Respondent)

having carefully examined, understood, and completed the Request For Proposals Documents as described in Section 2 – The RFP Documents, and Addenda No. ___ to No. ___, inclusive, and having familiarized ourselves thoroughly with local conditions, hereby agree to supply the services associated with the Engineering and Design Study for Exhaust Fan Upgrades and Replacement as outlined below for a total price of –

Total Price for Phase I - \$ _____ (\$ _____) excluding HST

The price set out in Proposal Form 1 shall include any specified allowance and all taxes (excluding HST) except as may be otherwise provided in the RFP Documents, and to furnish all materials, labour, equipment and transportation to perform the entire Work described in the RFP Documents, in the manner prescribed therein, and in accordance with the specifications.

Please attach any cost breakdowns to this Proposal Form 1.

- *Please include hourly rates, schedule of fees and expenses which will be used for additional services if needed.*

Purchase is subject to budgetary approval of expenditures.

Proposal Forms:

The information contained in the Proposal Forms, as listed in the Request for Proposals and attached hereto, forms an integral part of this Proposal.

Declarations:

We hereby declare that:

- (a) We will execute the Agreement within ten (10) Working Days of receipt of the Final Agreement;
- (b) We agree to perform and fully complete the Work on or before the agreed upon schedule;
- (c) The Work is to start no later than the agreed upon start date in the schedule;

PART 4 – FORM OF PROPOSAL
PROPOSAL FORM 1 *cont'd*
PROPOSAL SUBMISSION FORM

- (d) We will provide the required evidence of insurance, as specified in the Ontario Northland –Draft Agreement included in Part 5 of the RFP Documents, with our execution of the Agreement;
- (e) For the General Liability Insurance, Ontario Northland Transportation Commission is to be included as an additional insured;
- (f) Coverages and limits of insurances will be provided and maintained by all Subcontractors in accordance with subsection (d) above;
- (g) No person, corporation or other legal entity other than the undersigned has any interest in this Proposal or in the proposed Contract for which this Proposal is made;
- (h) This Proposal is irrevocable for a period of ninety (90) days from the Submission Deadline;
- (i) It is understood and agreed that if this Proposal is accepted, we will not commence the Work until we have executed the Final Agreement and delivered it to ONTC and/or we are advised in writing by ONTC to proceed with the Work;
- (j) All copies of plans and specifications and other said RFP Documents furnished to us for the purpose of this Proposal are the property of ONTC and shall be kept confidential and not divulged in any manner by us. They will not be used on other work by us and will be returned to the issuing office when requested or promptly when not bidding; and
- (k) We have no right to reimbursement by ONTC for expenses, both direct and indirect, which may have been incurred by us in preparing this Proposal or otherwise participating in the RFP Process.

**PART 4 – FORM OF PROPOSAL
PROPOSAL FORM 1 *cont'd*
PROPOSAL SUBMISSION FORM**

Signed and submitted for and on behalf of:

Contractor:

(Company Name)

(Street Address or Postal Box Number)

(City, Province and Postal Code)

Signature:

I have authority to bind the corporation.

Name and Title:

Email:

Date at _____ this _____ day of _____, 2024